

**San Bernardino County  
Juvenile Justice Coordinating Council (JJCC)  
Executive Subcommittee on DJJ**

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**Minutes for Tuesday, April 6, 2021**

**Executive Committee Members**

Tracy Reece, Chairperson, CPO  
Jennifer Cannady, Chief Deputy Public Defender  
Amber Carpenter, Program Manager, Department of Behavioral Health  
Tony Collins CiFuentes, Highlanders Boxing Club  
Owen Duckworth, Inland Empire Rebound Reentry Services  
Donald English, Director, Superintendent of Schools  
Julie Peterson, Assistant District Attorney  
Anabel Romero, Deputy Court Executive Officer  
Terrance Stone, Young Visionaries  
Jeany Zepeda, Deputy Director, Department of Social Services

**Committee Members**

Julie Francis, DCPO  
Eric Raley, Division Director II  
Judge Denise Trager Dvorak, Superior Courts  
Esperanza Randle, District Manager II  
Dr. William Oglesby, Deputy Director  
Reid Robsahm, Deputy District Attorney

Minutes by:

Lisa Bari, Executive Secretary III

**Opening of the Meeting:**

Julie Francis called the JJCC Executive Subcommittee meeting to order at 1:32 p.m.

**Roll Call - Attendance Roster on File**

**Absent:** Julie Peterson, District Attorney  
Jeany Zepeda, Department of Social Services

**Guest(s):** Jennifer De La Cruz, Superior Courts  
Gina Martinez, Probation

**Approval of Minutes**

Motion to approve the February 16, 2021 minutes was made by Jennifer Cannady seconded by Anabel Romero and passed unanimously.

**New Business**

Legislation / Commitment Language:

- Clean up legislation still pending in regards to Senate Bill 823 (SB92)
  - There are questions regarding the process that needs clarification
- Workgroup should have wording available for review by next meeting to review/discuss
- Will need to address youth committed to Secured Youth Treatment Facility
  - Currently youth are returned to Court every six months for review to determine if youth will stay in SYTF or be released to less secure facility
  - Former Gateway location will be used for this purpose, but is not expected until Phase 2 of program
  - Workgroup will need to work of flow chart procedures
  - Per Judge Dvorak – goal is to release youth to less secure location – would like to keep review system similar to current DJJ process

- Per Cannady – In-person Court appearances are helpful and allows opportunity for family involvement
- Possible Court appearances
  - 1<sup>st</sup> Review, Hybrid (In-Person or Video)
  - 2<sup>nd</sup> Review, dependent on sentence, could be Non-Appearance
  - 3<sup>rd</sup> Review, release from program, could be In-Person
  - Give authority to allow for non-appearance

#### Annual Plan – Training Plan - Orientation Handbook

- Currently working on Annual Plan – will have document ready in two weeks to review/discuss
- Currently working on Training Plan for Staff
- Currently working on Case Plan for Youth and Orientation Handbook

#### Release for Information

- Opened on April 1 and will close on April 20
  - Three responses received via email – informed vendors they must enter information into County E-Pro system
  - Probation fiscal staff will create list of vendors, which will be provided to committee
  - If committee members are aware of agencies in the community or non-profits that may have a suitable program, please inform them to submit interest through E-Pro

#### Education

- Youth currently committed to DJJ were surveyed in regards to vocational training and college courses
  - Primary Choice for Degree was in Music; Other choices were Fire, Technology, Criminal Justice, Journalism and Sociology
  - Vocational Training – Visual Arts, Automotive/Body Repair
- Mobile Welding School – vehicle can be brought facility
- Victor Valley College offers training on HVAC and Electric Solar Power
- VVC vendor – build tiny homes that will be used for Victorville homeless youth attending college

#### Facility:

- Youth will be unable to control water temperature, only turn on/off water
- Painting is ongoing
- Flooring has been confirmed
- Furnishings have been ordered – more home-like feel
- Currently youth eat in Day Rooms – a long dining table will be purchased for separate dining area
- Working with DBH on Mental Health Services and offering a room conducive to group sessions
  - More therapeutic atmosphere where staff can meet with youth
  - Being mindful of colors and lighting
  - Discussion of therapeutic garden
- Approved vendor prior to closing of HDJDAC regarding Dog Program in facility – therapeutic and teaches responsibility

#### DBH:

- Per Carpenter – Staff will be hired as positions become available
- List of equity trainings, which may include cultural competence, discrimination, LBGQT etc.

**Roundtable**

Cannady –

- Participated in Statewide call of Juvenile Public Defenders – San Bernardino County should be commended on the ability to collaborate together; pleased with the model San Bernardino has chosen to follow, this program has great potential

Francis -

- Hope to have facility tour mid-June, once furnishing have been installed

Judge Dvorak –

- Ventura – some girls are able to decorate rooms as they progressed
  - Used as incentive
  - Per Francis – youth will be able to choose a “highlight” wall to paint
  - Youth may also be provided a drop-down desk, earn bean bags, plotted plants and foot lockers

**Adjournment**

Meeting adjourned by Julie Francis at 2:10 p.m.

*The next JJCC Executive Subcommittee meeting will be held on*

*April 20, 2021  
Probation Administration  
175 W. 5<sup>th</sup> Street, 4<sup>th</sup> Floor  
San Bernardino, 92415*